

RODMELL PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **RODMELL PARISH COUNCIL** to be held on **Tuesday 29th July 2025, 7.00pm** Rodmell Village Hall. *Lorna Thwaites*, Rodmell Parish Clerk, Wednesday 9th July 2025.

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

1. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
2. **DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
3. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Rodmell Parish Council held on 20th May 2025 are a correct record and are signed by the Chair.
4. **FINANCE:**
 - 4.1 To RECEIVE the spend vs budget for financial year 2024-5.
 - 4.2 To RECEIVE confirmation of the direct debit for Business Stream.
 - 4.3 To RECEIVE details of the issue experienced with Castle Water and actions taken.
 - 4.4 To RECEIVE confirmation of the insurance policy with Clear Councils.
 - 4.5 To RATIFY any payments made since the last meeting, AUTHORISE August payments and to RECEIVE the bank reconciliation.
 - 4.6 To AGREE the Asset Register for 2025.
 - 4.7 To RECEIVE details of the savings bank accounts opened.
 - 4.8 To RECEIVE an update on adding Cllr Smart to the bank mandate.
 - 4.9 To RECEIVE details of the additional hours worked by the Clerk and to RESOLVE to pay at the standard hourly rate.
 - 4.10 To AGREE how to manage additional hours worked going forward.
5. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR):**
 - 5.1 To RECEIVE the results of the Internal Audit and to confirm arrangements for the 2025-6 internal audit.
 - 5.2 The Clerk and Chair to SIGN the Annual Internal Audit form for 2024-5.
 - 5.3 The Clerk and Chair to SIGN the AGAR Form 2 2024-5.
6. **REPORT(S):** Any written reports to be taken as read.
 - 6.1 To RECEIVE reports from Parish Cllrs, Local and District Councillors and the MP for Lewes.
7. **CORRESPONDENCE RECEIVED:** To RECEIVE correspondence and AGREE any actions:
 - 7.1 Your Voice Matters – respond to our live consultation. SDNPA
 - 7.2 Southeast Trains. M.Parkes.
 - 7.3 Lewes and Eastbourne Open Space, Recreation and Sports Assessment. C.McRoyall.
 - 7.4 South Downs National Park – V.Rowlands.
 - 7.5 Artwave. C Parsons.
 - 7.6 Lewes District Council – Asset Devolution. I Fitzpatrick.
8. **MATTERS ARISING:**
 - 8.1 To RECEIVE details of repairs required to 2 benches and to AGREE any actions – Cllr Toye.
 - 8.2 To RECEIVE details regarding updating The Circuit information on the defibrillator – Cllr Toye.
 - 8.3 To RESOLVE to update the Emergency Plan and to appoint Cllrs to undertake this work – Cllr Toye.
 - 8.4 To RESOLVE to purchase a First Aid Kit for the Pavilion – Cllr Toye.
 - 8.5 To REMIND the Council of the visit of James MacCleary M.P. on 31st July at 6.30pm.
9. **GRASS CUTTING:**
 - 9.1 To RECEIVE an update on grass cutting undertaken to-date and to agree any further grounds maintenance required outside of the regular schedules.
10. **HIGHWAYS:**
 - 10.1 To RECEIVE an update on the repairs requested to the Vehicle Activated Speed Signs.
11. **PLANNING APPLICATIONS:** To AGREE or RATIFY comments for any applications received:
12. **PROJECTS:**

12.1 Village Map:

- 12.1.1 To RECEIVE an update on the application SDNP/25/02073/LIS Listed Building Consent for the map.

12.2 Pavilion and Playing Fields:

- 12.2.1 To RECEIVE an update on the plumbing works undertaken by Plumbwell.
- 12.2.2 To RECEIVE an update from the pavilion working group including any actions regarding the goal posts left by Rodmell Football Club.
- 12.2.3 To DISCUSS the emptying of the waste bins at the Pavilion – Cllr Toye.
- 12.2.4 To DISCUSS and AGREE any action regarding the state of the gates at the Pavilion.

12.3 Playground:

- 12.3.1 To DISCUSS the agreed removal of the multi-play unit and AGREE further actions.
- 12.3.2 To RECEIVE an update from the playground working group.
- 12.3.3 To AGREE the playground installation brief prepared by the playground working group.
- 12.3.4 To RECEIVE any updates on funding – grants and donations.
- 12.3.5 To DISCUSS the playground boundaries and agree any actions required – Cllr Hickey.

12.4 Benches:

- 12.4.1 To RECEIVE details of the 2 new benches installed in the village.
- 12.4.2 To RECEIVE the signed permission letter and map for the bench on Mr Robinson's land.

12.5 Website/Social Media:

- 12.5.1 To REQUEST portrait photos from Cllrs for the RPC website.

12.6 Dog Fouling

- 12.6.1 To AGREE the notice prepared by the Clerk and to agree where to site.
- 12.6.2 To RECEIVE any details received from LDC regarding dog fouling notices.
- 12.6.3 To RECEIVE costs of dog waste bag dispensers and to AGREE whether to install.
- 12.6.4 To AGREE to get costs of a third dog waste bin by the Monks House car park/pavilion – Cllr Toye.

12.7 Mirror

- 12.7.1 To RECEIVE costs for a mirror and to discuss the liabilities associated with the installation of a mirror.
- 12.7.2 To RECEIVE an update from the discussions with the landowner where the current mirror is sited – Cllr Dishington.

13. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF RODMELL PARISH COUNCIL.

14. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF RODMELL PARISH COUNCIL.

15. TO CLOSE THE MEETING.