

RODMELL PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **RODMELL PARISH COUNCIL** to be held on **Tuesday 20th May 2025, 7.00pm** Rodmell Village Hall. ~~Cornia Thwaites~~, Rodmell Parish Clerk, Wednesday 14th May 2025.

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

AGENDA

1. **ELECTION OF THE CHAIR:**
 - 1.1 To elect the Chair for Rodmell Parish Council for the forthcoming year.
 - 1.2 The Chair to sign the Declaration of Office form.
2. **ELECTION OF THE VICE-CHAIR.**
3. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
4. **DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
5. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Rodmell Parish Council held on 19th March 2025 are a correct record and are signed by the Chair.
6. **COMMITTEES AND WORKING GROUPS:**
 - 6.1 To AGREE any committees or working groups, to appoint members and to AGREE the arrangements for reporting back.
 - 6.2 To AGREE any individual areas of responsibility.
7. **APPOINTMENTS TO OUTSIDE BODIES:**
 - 7.1 To CONFIRM any councillor appointments to outside bodies.
8. **TO CONFIRM THE ELIGIBILITY OF THE COUNCIL WITH REGARDS TO MEETING THE CRITERIA FOR THE EXERCISE OF THE GENERAL POWER OF COMPETENCE.**
9. **REVIEW AND ADOPTION OF ORDERS, REGULATIONS AND POLICIES:**
 - 9.1 Standing Orders
 - 9.2 Financial Regulations
 - 9.3 Members Code of Conduct
 - 9.4 Social Media Policy
10. **INSURANCE COVER:**
 - 10.1 To RESOLVE to renew the insurance cover by 01 June 2025 and to pay the annual premium.
11. **FINANCE:**
 - 11.1 To RESOLVE to pay subscriptions, regular payments, and direct debits to other bodies.
 - 11.2 To AGREE banking arrangements for the year and to agree any changes to nominated signatories.
 - 11.3 To RATIFY April payments, AUTHORISE June payments and to RECEIVE the bank reconciliation.
 - 11.4 To AGREE the Risk Assessment for 2025 – 2026.
 - 11.5 To RECEIVE an update on the change to .gov email addresses and the change of hosting for Rodmell.net.
 - 11.6 To RECEIVE an update on allotment payments received – Cllr Smart.
12. **ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR):**
 - 12.1 To RECEIVE an update on the Internal Audit
 - 12.2 To SIGN the Certificate of Exemption.
13. **REPORT(S):** Any written reports to be taken as read.
 - 13.1 To RECEIVE reports from Parish Cllrs, Local and District Councillors and the MP for Lewes.
 - 13.1.1 Wildflower planting – Cllr Smart.
14. **CORRESPONDENCE RECEIVED:** To RECEIVE correspondence and AGREE any actions:
 - 14.1 Annual Play Inspections 2025.
 - 14.2 Booking the Cricket Pavilion.
15. **MATTERS ARISING:**
 - 15.1 To RECEIVE details of any signs that could be used to prevent dog fouling in the parish.
 - 15.2 To RECEIVE details of the process for the installation of a mirror and any associated costs.
 - 15.3 To RECEIVE an update on the tidying of the overgrown tree by the bus shelter.

15.4 To RECEIVE an update on the painting of the noticeboard lettering – Cllr Smart.

15.5 To RECEIVE an update on the request to the Rodmell Football Club to remove their goal posts – Cllr Dishington.

15.6 To RECEIVE an update on the state of the Pavilion after the last use by the Rodmell Football Club.

16. GRASS CUTTING:

16.1 To RECEIVE an update on grass cutting undertaken to-date and to agree any further grounds maintenance required outside of the regular schedules.

17. HIGHWAYS:

17.1 To RECEIVE an update on the repairs requested to the Vehicle Activated Speed Signs.

18. PLANNING APPLICATIONS: To AGREE or RATIFY comments for any applications received:

18.1 **SDNP/25/01928/LIS Location:** Northease Lodge , Newhaven Road, Northease, East Sussex, BN7 3EY

Proposal: Internal alterations including relocation of doors and openings, relocation of ground floor WC and creation of new ensuite and dressing area to first floor. Complete rewiring of property and installation of fire alarms. Installation of over floor heating throughout ground floor. Replacement of gates to north and south sides of garden. (Deadline for comments 6th June 2025).

19. PROJECTS:

19.1 Village Map:

19.1.1 To RECEIVE an update on the application for Listed Building Consent for the map.

19.2 Pavilion and Playing Fields:

19.2.1 To RECEIVE the itemised quote for the plumbing works and to AGREE next steps.

19.2.2 To RECEIVE an update on the installation of the industrial grade socket on the side of the pavilion.

19.2.3 To RECEIVE an update on works to tidy the overgrown tree and hedge.

19.3 Playground:

19.3.1 To RECEIVE an update on the public consultation on the playground restoration options.

19.3.2 To RECEIVE an update on the application for CIL funding.

19.3.3 To RESOLVE to apply for VEOLIA.

19.3.4 To DISCUSS the playground boundaries and agree any actions required – Cllr Hickey.

19.3.5 To RECEIVE an update on the next steps of the playground working group and the volunteer group and to agree how the project will be taken forward with regards to further quotes, funding applications, approval by the parish council and the project implementation.

19.3.6 To RECEIVE further details on the removal of the 'high-risk' MPU by Cosmo Construction and to agree action to be taken.

19.4 Benches:

19.4.1 To RECEIVE an update on the location map and outstanding written permission from 2 landowners- Cllr Wettertn.

19.5 Website/Social Media:

19.5.1 To REQUEST portrait photos from Cllrs for the RPC website.

20. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF RODMELL PARISH COUNCIL.

21. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF RODMELL PARISH COUNCIL.

22. TO CLOSE THE MEETING.