

RODMELL PARISH COUNCIL

Dear Councillors, you are summoned to attend a meeting of **RODMELL PARISH COUNCIL** to be held on **Tuesday 25th November 2025, 7.00pm** Rodmell Village Hall. *Lorna Thwaites*, Rodmell Parish Clerk, Wednesday 19th November 2025.

To RECEIVE questions from the Public:

The first ten minutes are available for public participation before the start of the meeting. During this time, members of the public may ask questions or make representations, in respect of business on the agenda. Members of the public may only speak at other points during the meeting if they have knowledge or information that will aid the discussion and will only speak at the Chairman's discretion.

1. **APOLOGIES FOR ABSENCE:** To receive and accept apologies for absence.
2. **DECLARATIONS OF ANY INTERESTS AND TO CONSIDER ANY REQUESTS FOR A DISPENSATION WITH RESPECT TO ITEMS ON THE AGENDA,** as required by the Members Code of Conduct.
3. **MINUTES OF THE PREVIOUS MEETING:** To RESOLVE that the minutes of the ordinary meeting of Rodmell Parish Council held on 30th September 2025 are a correct record and are signed by the Chair.
4. **FINANCE AND ADMINISTRATION:**
 - 4.1 To RECEIVE an update on the bank signatories.
 - 4.2 To RATIFY any payments made since the last meeting, AUTHORISE December payments and to RECEIVE the bank reconciliation.
5. **BUDGET 2026-2027:**
 - 5.1 To AGREE the first draft of the 2026-27 budget.
6. **REPORT(S) AND MINUTES:** Any written reports minutes from external meetings - to be taken as read.
 - 6.1 To RECEIVE reports from Parish Cllrs, Local and District Councillors and the MP for Lewes.
 - 6.2 To RECEIVE a brief verbal update on the POLO meeting of 6th October, to RECEIVE the minutes and to NOTE the date of the next meeting – Cllr Wettren.
 - 6.3 To RECEIVE a brief verbal update on the SDNPA Parish Meeting – Cllrs Rathbone and Bentley.
 - 6.4 To RECEIVE a brief verbal update on the River Ouse Charter Symposium – Cllr Hickey.
 - 6.5 To RECEIVE the minutes from LDALC AGM of 18th September 2025.
7. **CORRESPONDENCE RECEIVED:** To RECEIVE correspondence and AGREE any actions:
 - 7.1 LDALC – next scheduled meeting 2pm Thurs 15 Jan 2026 at the offices of Seaford Town Council.
 - 7.2 Plot – Telscome Village resident.
 - 7.3 Safer C7 Bulletin – S.Carroll.
 - 7.4 Public Presentation Events, C7 Project – S.Carroll.
 - 7.5 SDNPA Draft Active Travel Network Plan and Vision Map – Rights of Way and Access Officer.
 - 7.6 LNRS Nature – webinar recording and consultation (ends 26th November 2025).
 - 7.7 Rodmell CE Primary School.
 - 7.8 Lewes District Emergency Food Winter Fundraiser – Sussex Community Development Association.
 - 7.9 SRF Campaign – Sussex Warning and Informing Group.
 - 7.10 Rewarding P.Toye.
 - 7.11 Thank you and Follow Up – Stakeholder Liaison team.
8. **MATTERS ARISING:**
 - 8.1 To AGREE whether to make an insurance claim for the Northease noticeboard and to AGREE the location and size of a replacement noticeboard.
9. **GRASS/HEDGE CUTTING:**
 - 9.1 To RECEIVE an update on the cutting of the Dicklands hedge – Cllr Toye.
 - 9.2 To RECEIVE an update on the request to ESCC to cut the C7 Footpath and to AGREE any action to be taken.
 - 9.3 To AGREE the option for the ESCC urban grass cutting service for 2026/7.
10. **PLANNING APPLICATIONS:** To AGREE or RATIFY comments for any applications received:
11. **PROJECTS:**
 - 11.1 **Village Map:**
 - 11.1.1 To RECEIVE an update on the application SDNP/25/02073/LIS Listed Building Consent for the map.
 - 11.1.2 To RECEIVE an updated quote from Fitzpatrick and Woolmer and to DISCUSS installation details and contractors.
 - 11.2 **Pavilion and Playing Fields:**

- 11.2.1 To AGREE for the Clerk to write to Rodmell Football Club to request the removal of the goal posts at the back of the pavilion.

11.3 Playground:

- 11.3.1 To RECEIVE preferred designs and supplier options from the playground volunteers and parish council working group and to RESOLVE which who to appoint subject to funding.
- 11.3.2 To RECEIVE a recommendation from the playground volunteers and working group regarding using a fundraising portal and to RESOLVE to link to the parish council savings account.
- 11.3.3 To RECEIVE any updates on any other funding – grants and donations.

11.4 Benches:

- 11.4.1 To RECEIVE details of repairing the bench by the noticeboard and at the Newhaven Bus stop– Cllr Wettern.

11.5 Dog Fouling:

- 11.5.1.1 To AGREE a location for a third dog waste bin and to RESOLVE to proceed with LDC installation and emptying.

- 11.5.2 To RESOLVE to purchase dog fouling signs and to AGREE where to place in the parish.

11.6 Emergency Plan:

- 11.6.1 To RECEIVE an update on the work to update the Rodmell Emergency Plan – Cllr Toyce.

11.7 Mirror

- 11.7.1 To RECEIVE an update from the discussions with the landowner where the current mirror is sited – Cllr Wettern.

12. TO FILL THE TWO VACANCIES IN THE OFFICE OF PARISH COUNCILLOR BY CO-OPTION

- 12.1 To RECEIVE written applications and to hear from the applicants and ask any questions.
- 12.2 To RESOLVE to exclude the press and public from the meeting.
- 12.3 To VOTE on the applicants and to RESOLVE to appoint by co-option.
- 12.4 Newly co-opted members to sign the Declaration of Office and Code of Conduct.

13. TO AGREE MEMBERSHIP TO COMMITTEES, WORKING GROUPS AND OUTSIDE BODIES:

- 13.1.1 Sportsfield Mowing and Hedge Trimming,
- 13.1.2 Allotments,
- 13.1.3 The Street,
- 13.1.4 The Pavilion and Sportsfield,
- 13.1.5 Playground Working Group,
- 13.1.6 POLO.

14. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF RODMELL PARISH COUNCIL.

15. TO RECEIVE THE TIME AND DATE OF THE NEXT MEETING OF RODMELL PARISH COUNCIL.

16. TO CLOSE THE MEETING.